

Public Services Reform (Scotland) Act 2010
Duties to provide information on certain expenditure
Year: 2012/13

Quarters 1, 2, 3 and 4

Payee	Description	Q1	Q2	Q3	Q4
Public Relations					
Service Point	Printing of publications	5,714	6,000	7,842	15,413
Lexis Nexis	Legislative library	-	-	-	2,760
Scottish Association for Mental Health	Charity	-	-	100	
Newspaper Licensing Agency	Copying and Accessing of Newspaper content	2,382	-	-	1,368
Copyright Licensing Agency	Support in minimising risk of breaching copyright	-	523	-	
Graphic Design	Design of leaflets etc	1,260	1,080	2,880	1,320
Pressdata	Media analysis services, press cuttings	512	887	434	2,495
Newsdirect	Monitoring and reporting on parliamentary activities	600	-	-	
Language Line	Translating and Interpreting Services	878	928	149	438
Browse Aloud	Speech and Reading Support Services				5,394
Destinet Newzapp Ltd	Email Marketing Software	162	-	54	-
Mailchimp	Email Marketing Software	-	-	57	59
Holyrood Conferences	Outreach conferences & seminars	1,688	239	179	-
Chartered Institute of Housing	Outreach conferences & seminars	-	244	-	-
Scottish Mediation Network	Staff conferences & seminar	50	-	-	-
Rackspace	Website Host Fees	979	984	994	1,187
Bright Solid	Website Host Fees	-	-	36	36
Inigo Media	Web Design	-	-	42	-

Champion Internet Solutions	Web development, consultancy & strategy	-	-	-	6,720
DN Anderson	Photography	-	-	220	-
Overseas Travel					
		-	-	-	-
Hospitality and Entertainment					
Local Suppliers	Working lunches	75	176	128	123
External Consultancy					
Moorepay Ltd	Payroll support	1,178	937	951	971
Law at Work	HR support				4,164
Blythwood Group	HR support	-	-	358	-
Hay Group	HR support	-	-	1,200	-
Audit Scotland	External Audit Fees	7,786	7,234	7,625	-
Scottish Legal Aid Board	Internal Audit Fees				6,500
Anderson Strathern	Legal support	1,321	952	168	3,150
Brodies	Legal support	-	1,800	-	-
Craigforth Research and Consultancy	Business Research Consultants	-	-	1,080	-
Pathfinder	Management Consultancy	-	-	6,150	-
Amor Group	IT Support				900
Mouchel Management Consultancy Limited	IT Consultancy Development	797	-	-	40,560
Julie Murphy	Financial support	1,665	1,648	765	990
David Thomas	Service Delivery Reviewer	858	525	1,172	3,832
Audit & Advisory Committee	Directorate Consultancy	-	-	1,184	389
Parliamentary Health Services Ombudsman (PHSO)	Case Consultants	3,293	17,658	13,927	37,532
Internal Professional Advisers	Various Expert Advice	19,707	24,278	25,881	39,177

Payments with a value in excess of £25,000															
Individual payments in excess of £25,000															
Date	Payee	Subject Matter	Total	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
2012/13	BTW Shiells	Property Rent	173,661	40,119			40,800				40,800		11,142	40,800	
2012/13	Scottish Government	IT Maintenance	53,432					53,432							
2012/13	Mouchel Mgnt Consultancy Ltd	IT Consultancy Development	41,357												40,560
2012/13	Computer Application Services	IT Maintenance	49,680												49,680
Multiple payments – cumulative total exceeds £25,000; individual payments not exceeding £25,000															
2012/13	PHSO	Case Consultants	72,410		3,293		17,658			13,927			21,049		16,483

Explanatory note

The Ombudsman's staff includes the Policy and External Communications team consisting of the Head of Communications (Band 5), the Casework Knowledge Manager (Band 5), the Research and Policy Officer (Band 3) and the Communications Officer (Band 2).

The Policy and External Communications team is responsible for the following activities in the Ombudsman's office:

- External relations: ensuring regular engagement with other organisations, including liaison with Parliament and Government, public representative groups, public authority groups, and other Ombudsman groups;
- Information resources: maintaining information resource materials about SPSO, including the website and guides for the public and public authorities;
- Ensuring that our own organisation is well informed about external policy matters including legislative proposals that impact on SPSO;
- Research: conducting or commissioning user surveys;
- Media strategy: responding to press interest to ensure regular, consistent and accurate reporting of SPSO issues in the media;
- Publicising the work of the Ombudsman through conferences
- Producing an annual report and monthly compendium reports.