

Statement of Expenditure 2013-14

In accordance with the duties to provide information on certain expenditure as outlined in the Public Services Reform (Scotland) Act 2010

Payee	Description	Total	
Public Relations			
Bright Solid	Website Host Fees	£72.00	
Champion Internet Solutions	Web development, consultancy & strategy	£8,334.00	
Copyright Licensing Agency	Support in minimising risk of breaching copyright	£538.00	
Depositphotos.com	Stock photos	£95.97	
DN Anderson	Photography	£314.00	
Graphic Design	Design of leaflets etc	£5,970.00	
Holyrood Conferences	Outreach conferences & seminars	£668.64	
Language Line	Translating and Interpreting Services	£1,506.98	
Mailchimp	Email Marketing Software	£518.69	
Pressdata	Media analysis services, press cuttings	£5,100.00	
Rackspace	Website Host Fees	£3,974.40	
Service Point	Printing of publications	£28,910.31	
Survey Monkey	Survey	£66.27	
Overseas Travel			
Various	Flights and accommodation	£1,157.00	
Hospitality and Entertainment			
Local Suppliers	Working lunches	£1,017.81	
External Consultancy			
Amor Group / Lockheed Martin	IT Support	£632.80	
Anderson Strathern	Legal support	£8,390.40	
Audit & Advisory Committee	Directorate Consultancy	£4,299.78	
Audit Scotland	External Audit Fees	£19,000.00	
Brodies	Legal support	£1,080.00	
Computer Application Services	IT Maintenance	£16,800.00	
David Thomas	Service Delivery Reviewer	£6,991.89	
Demys	Domain name	£313.20	
Disclosure Scotland	Disclosure notices	£150.00	
Internal Professional Advisers	Various Expert Advice	£139,193.24	
Julie Murphy	Financial support	£5,617.50	
Law at Work	HR support	£3,666.00	
Moorepay Ltd	Payroll support	£2,029.80	
Parliamentary Health Services Ombudsman (PHSO)	Case Consultants	£101,943.15	
Scottish Government	IT Maintenance and support	£59,913.27	
Scottish Legal Aid Board	Internal Audit Fees	£6,500.00	
Shepherd	Legal support	£3,240.00	
Sounding Board	Directorate Consultancy	£64.80	
Individual payments in excess of £25,000			
		Date	
BTW Shiells	Property Rent	29/05/2013	£40,800.00
BTW Shiells	Property Rent	28/08/2013	£40,800.00
BTW Shiells	Property Rent	28/11/2013	£40,800.00
BTW Shiells	Property Rent	28/02/2014	£40,800.00
PHSO	Case Consultants	06/01/2014	£35,453.65
Scottish Government	IT Maintenance	14/08/2013	£56,017.20

Multiple payments

- cumulative total exceeds £25,000, individual payments not exceeding £25,000

Internal Professional Adviser	L&D, General Medical Advice	£40,670.10
Service Point	Printing of publications	£28,910.31

Explanatory note

The Ombudsman's staff includes the Policy and External Communications team consisting of:

- Head of Policy and External Communications (Band 5) 0.5 FTE,
- Casework Knowledge Manager (Band 5) 0.25 FTE, and
- Communications Officer (Band 2) 1 FTE.

The Policy and External Communications team is responsible for the following activities in the Ombudsman's office:

- External relations: ensuring regular engagement with other organisations, including liaison with Parliament and Government, public representative groups, public authority groups, and other Ombudsman groups;
- Information resources: maintaining information resource materials about SPSO, including the website and guides for the public and public authorities;
- Ensuring that our own organisation is well informed about external policy matters including legislative proposals that impact on SPSO;
- Research: conducting or commissioning user surveys;
- Media strategy: responding to press interest to ensure regular, consistent and accurate reporting of SPSO issues in the media;
- Publicising the work of the Ombudsman through conferences
- Producing an annual report and monthly compendium reports.